

**THE BRANDS EAST METROPOLITAN DISTRICT NOS. 1-4  
JOINT SPECIAL MEETING  
(VIA TELECONFERENCE)**

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|---------------------------------------|------------------|
| Martin Lind - President               | Term to May 2022 |
| Austin Lind – Secretary/Treasurer     | Term to May 2023 |
| Marissa Donahoo – Assistant Secretary | Term to May 2023 |
| Justin Donahoo – Assistant Secretary  | Term to May 2022 |
| Garrett Scallon – Assistant Secretary | Term to May 2022 |

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**NOTICE OF JOINT SPECIAL MEETING**

Tuesday, November 17, 2020  
2:15 P.M.

*Due to Executive Orders issued by Governor Polis and Public Health Orders implementing the Executive Orders issued by the Colorado Department of Health and Environment, and the threat posed by the COVID-19 coronavirus, this meeting will be held via teleconferencing and can be joined through the directions below:*

<https://zoom.us/j/97659483096?pwd=L0JqNFhlcGt5eUNBR2ZwMIJRK0FEZz09>

Meeting ID: 976 5948 3096

Passcode: 818090

Call In#: 1(253)215-8782 or 1(346)248-7799

**AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person. Comments will be taken in the order reflected on the sign in sheet.
5. Consent Agenda - (Note: all items listed under the Consent Agenda are considered to be routine and will be approved by one motion and vote. There will be no separate discussion of these items unless a Board Member so requests) If discussion is needed in detail, the specific item will be moved to the appropriate place in the agenda.
  - a. Consider Approval of Minutes from July 16, 2020 Joint Special Meeting **(enclosure)**
  - b. Consider Adoption of 2021 Annual Administrative Resolution **(enclosure)**
  - c. Consider Ratification of 2019 Consolidated Annual Report **(enclosure)**
  - d. Consider Ratification of Applications for Exemption from Audit (District Nos. 2 & 3) **(enclosure)**
6. Insurance Matters
  - a. Consider Approval of Property and Liability Insurance Renewals
    - i. Review Property and Liability Schedule and Limits **(to be distributed)**

7. Legal Matters

- a. Consider Approval of IGA with the City of Loveland re Traffic Signal Funding and Construction (**enclosure**)
- b. Consider Approval Reimbursement Agreement with REZ Church for Traffic Signal Construction (**to be distributed**)
- c. Discussion Website Options with SIPA and Heatherly Creative, LLC (**enclosure**)

8. Financial Matters

- a. Consider Approval of Payables/Financials (**enclosure**)
- b. Conduct Public Hearings on 2020 Budget Amendments (*if needed*)
  - i. Consider Adoption of Resolutions Amending 2020 Budgets
- c. Conduct Public Hearing on 2021 Budgets
  - i. Consider Adoption of Resolutions Approving 2021 Budgets
- d. Consider Approval of Engagement of Haynie & Company for 2020 Audit Services (**enclosure**)
- e. Update on Status and Timing for US Bank Draw

9. Other Business

10. Adjourn