

**THE BRANDS EAST METROPOLITAN DISTRICT NOS. 1-4**

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Martin Lind - President	Term to May 2025
Austin Lind – Assistant Secretary	Term to May 2027
Marissa Donahoo – Assistant Secretary	Term to May 2027
Justin Donahoo – Secretary/Treasurer	Term to May 2025
Garrett Scallon – Assistant Secretary	Term to May 2025

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**NOTICE OF MEETING**

1625 Pelican Lakes Point, Suite 201, Windsor, CO 80550  
and via teleconference  
November 13, 2023, at 3:15 P.M.

*This meeting may be joined via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/88483961520?pwd=OWZWZllo4MjZCcCs5MzByUjhsM05Odz09>

Meeting ID: 884 8396 1520; Passcode: 767834; Call In#: 1(720)707-2699 or 1(719)359-4580

**NOTICE OF JOINT SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda by any Board member. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of November 17, 2022 Joint Special Meeting Minutes (**enclosure**)
  - b. Ratification of 2022 Consolidated Annual Report (**enclosure**)
  - c. Ratification of Acceptance of Audit Exemption Applications (District Nos. 1-3) and 2022 Audit (District No. 4) (**enclosures**)
  - d. Adoption of 2024 Joint Annual Administrative Resolution (**enclosure**)
6. Legal Matters

- a. Discuss Implementation of Accessibility Standards for Individuals with a Disability for Information Technology Systems Employed by the District

7. Insurance Matters

- a. Consider Approval of Proposal for Renewal of General Liability Schedule and Limits, and Consider Approval and Authorization to Bind Coverage, Renewal of Special District Association of Colorado Membership, Payment of Agency Fees (**enclosure**)
  - i. Review Property Schedule
- b. Consider Ratification of Exclusion from Workers' Compensation Coverage with Colorado Special Districts Property and Liability Pool

8. Financial Matters

- a. Review of Payables/Financials (**enclosure**)
- b. Conduct Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution Amending 2023 Budget (*if needed*)
- c. Conduct Public Hearing on 2024 Budget and Consider Adoption of Resolution Adopting 2024 Budgets, Imposing Mill Levy, and Appropriating Funds (**enclosures**)
- d. Authorize Approval of Proposal for 2023 Audit

9. Other Business

10. Adjourn