

**THE BRANDS EAST METROPOLITAN DISTRICT NOS. 1-4**

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Martin Lind - President	Term to May 2025
Austin Lind – Assistant Secretary	Term to May 2027
Marissa Donahoo – Assistant Secretary	Term to May 2027
Justin Donahoo – Secretary/Treasurer	Term to May 2025
Garrett Scallon – Assistant Secretary	Term to May 2025

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**NOTICE OF MEETING**

1625 Pelican Lakes Point, Suite 201, Windsor, CO 80550  
and via teleconference  
December 14, 2023, at 3:00 P.M.

*This meeting may be joined via teleconferencing and can be joined through the directions below:*

<https://us06web.zoom.us/j/85961178252?pwd=c1yHTNonq5uucpoAuREW87JNl1gPtF.1>

Meeting ID: 859 6117 8252; Passcode: 618502; Call In #: 7207072699

**AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Boards on matters that affect the Districts that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Legal Matters
6. Financial Matters
  - a. Conduct Public Hearing on 2023 Budget Amendment and Consider Adoption of Resolution Amending 2023 Budget
7. Loan Refinance Matters
  - a. Engagement Letters
    - i. Consider Approval of Engagement Letter with BallardSpahr for Bond Counsel Services (District No. 4) (enclosure)
    - ii. Consider Approval of Engagement Letter with Sherman & Howard for Special Counsel Services (District No. 2 & 3) (enclosure)
    - iii. Consider Approval of Engagement Letter with Municap, Inc. for Financial Advisor Services (District No. 4) (enclosure)

- iv. Consider approval of Loan Fee Disclosure Letter from White Bear Ankele Tanaka & Waldron (District No. 4) (enclosure)
  - b. Consider adoption of Resolution Authorizing Amended and Restated Capital Pledge Agreement between District Nos. 2-4 and Points West Community Bank (District No. 2) (enclosure)
  - c. Consider adoption of Resolution Authorizing Amended and Restated Capital Pledge Agreement between District Nos. 2-4 and Points West Community Bank (District No. 3) (enclosure)
  - d. Consider approval of Amended and Restated BAA and PIF Revenues Assignment Agreement The Brands East Metropolitan District No. 1 and The Brands East Metropolitan District No. 4 (enclosure)
  - e. Consider adoption of a resolution authorizing the issuance by The Brands East Metropolitan District No. 4, in the Town of Windsor, Larimer County, Colorado, of its Special Revenue Note, Series 2023A in the aggregate principal amount of \$7,000,000 for the purpose of refinancing prior loans issued by the District; authorizing and approving execution of a Loan Agreement with Points West Community Bank, an Amended and Restated Capital Pledge Agreement with District Nos. 2-3, and other documents relating to the Loan (enclosure)
8. Other Business
9. Adjourn